



St Denis School P&F Association

St Denis P&F Meeting
Term 1 Monday 12th Feb 2024

Minutes

Chaired by: Gloria Osorio

Date & time: Monday 12th Feb 7.00pm

Minutes: Vanessa Lyon

Location: St Denis Primary School

Vanessa	Prayer
Gloria	Attendance & Apologies: Present: Justin Tuohy, Gloria Osorio, Tegan Whyatt, Vanessa Lyon, Michelle Cianflore, Vicky Tarratt, Laura Janwinski, Steph Hocking, Oriana Panelli, Elaine Doran, Rebecca D'Olympio, Natalie Scali, Tahlee Olds, Andrea McErlaine, Evelyn Scott, Shannon Higgins, Bristina Mann Apologies: Lauren Peake, Nitasha Horner
Gloria	Actions from previous meeting: NIL
Gloria	Approval of minutes of previous meeting – 23/10/23: That the minutes from the meeting held on Monday 23 rd October 2023 be accepted as a true and correct record of proceedings. Moved: Justin Tuohy Seconded: Michelle Cianflore No objections, motion carried
Justin	Principal Report: Academic Performance/Quality Staff: <ul style="list-style-type: none">• New staff: Miss Chelsea Hubbard – Year 5 & Miss Mishka Rhodes – PP.• Staff PD already this term• Data analysis with CEWA reps looking at PAT/NAPLAN and how to use data to best meet children's needs.

- Student Well-being through UrStrong (Friendology program) – staff plan – discuss – Parent Online Workshop – 20 March
- Staff update students at academic, social/emotional & health risk.
- Teaching staff involved in a PD with St Lawrence’s, St Gerard’s and OLOI – Judging Standards – Moderation activity – Wednesday 28 February
- Student Wellbeing PD/Student Free Day – Specific Learning Disorders PD – Tuesday 5 March run by staff from CEWA looking at Autism, ADHD, ect.
- NAPLAN – starting Wednesday 13 March
- Assembly – Year 4 – Friday 22 March
- This year we will continue with our Staff Development Plan. The plan takes in to account Australian Institute for Teaching and School Leadership (AITSL) requirements as well school-based requirement (planning, programming, teaching and assessment). Staff are required to work with a member of the Leadership Team and set SMART (Specific, Measurable, Agreed upon, Realistic & Timed) goals.
- I’ll be taking some personal leave early Term 2 (first two weeks), Eugene will be acting principal with Casey ably assisting him.

Students, Staff & Families:

- P&F Sundowner – this Saturday – no doubt will be a great success. Please encourage families to attend.
- Footy Tipping – get on board, speak to friends, family, neighbours – \$1000.00 first prize.
- Year 6 Camp – this Wednesday – children will enjoy flying fox, big swing, orienteering archery, etc. Thanks to Casey, Gerard, Michelle, Salina, Neri for the attendance, supervision and participating with the kids
- St Denis Swimming Carnival – Friday 8 March (Year 4 - 6)
- Sacred Saints – Cricket – Monday Friday 25 March (Selected student Year 4 -6)
- Parent/Teacher Interviews – decision has been made to move these to Term 2.
- Kindy/Pre-Primary Playground maintenance/revamp – generous donation by a family, work to commence April school holidays

Financial Stability, Facilities & Governance:

- Kindy Interviews will start this term
- Maintenance jobs school holidays:
- aeration and top dressing of school ovals,
- servicing of fire extinguishers,
- playground work (topping up of mulch and sand),
- air conditioners serviced,
- precautionary removal of tree limbs to maintain safety*
- multitude of WHS minor fixes and maintenance fixes.

Living the Gospel:

- Ash Wednesday Mass – Wednesday 14 February prior to Year 6’s leaving on camp.

	<ul style="list-style-type: none"> • Students will be raising funds this Lenten period for Caritas Australia through their annual Project Compassion appeal. • Commitment Mass (Reconciliation – Year 3) Saturday 24 April (6.30pm) or Sunday 25 April (9.00am) – Term One Week 4 • Sacrament of Reconciliation Parent/Student Workshop – Thursday 7 March @ 5.30pm • Sacrament of Reconciliation – Wednesday 27 March @ 9.00am • Holy Thursday / Stations of the Cross – Thursday 28 March
Natalie	<p>St Denis Sundowner – 17th Feb 2024 Update:</p> <ul style="list-style-type: none"> • 50 tickets sold already • Fr Anthony’s invite needs to be given out – Justin Tuohy • Police have been notified of the event • Letter box drop to neighbours has been completed • Donations are coming through slowly • Pizza orders need to be in by Wednesday • Mr Tuohy to chase up musicians from Year 6 • 2 hours soccer session coached by Pro Soccer skills has been organized for the night • Fairy floss stand - organised • Popcorn stand - organised • Ice cream van - organised • Need to approach businesses for sponsorship or donations, have not received anything as of yet • Facepainting – parents providing this • Finish selling raffle tickets at 5:45 • Pizzas arriving 5:15pm
Tegan	<p>Procedures for events:</p> <ul style="list-style-type: none"> • Parent reps are assigned an event for their class • Next event is Mothers Day • When an event is underway, parents in charge need to organise a time to meet with Tegan &/or Gloria to go through the procedures and budget for the event • This allows a proper handover and lessens the load for the parents/ class involved • There is a P&F credit card for event spending
Gloria	<p>Upcoming events:</p> <p>Term 1</p> <ul style="list-style-type: none"> • Welcome Sundowner (Year 3) 17th Feb 2024 • Footy Tipping (footy season) Vicky & Bevan Tarratt • Entertainment Books (all year) Kristina Mann <p>Term 2</p> <ul style="list-style-type: none"> • Mother’s Day Breakfast (Year 4) Friday 10th May 2024

	<ul style="list-style-type: none"> • Mega Prize Raffle (Year 5) Date to be announced <p>Term 3</p> <ul style="list-style-type: none"> • Parent Event (organised by P&F) 20th July 2024 • Father’s Day Breakfast (Year 2) 30th August 2024 <p>Term 4</p> <ul style="list-style-type: none"> • School Disco (PrePrimary) • Thursday 10th October 2024 (Kindy and PP) • Friday 11th October 2024 (Year 1 – 6) 						
Michelle	<p>Treasurers Report:</p> <p>Summary of the P&F’s financial position as we commence 2024 –</p> <table> <tr> <td>P&F balance as at 31/12/23</td> <td>\$15,889</td> </tr> <tr> <td>Estimated Levies 2024</td> <td><u>\$14,400</u></td> </tr> <tr> <td>TOTAL</td> <td>\$30,289</td> </tr> </table> <p>The profits of \$5,000 from the 2022 & 2023 P&F Raffle are sitting in the P&F balance of \$15,889. This amount will be contributed to the upgrade of the Nature Playground after the third raffle takes place this year.</p> <p>Justin motion put forward by Justin Tuohy for the release of \$6000 to St Denis School - \$500 per camp and \$5000 general expenses.</p> <p>Motion passed.</p>	P&F balance as at 31/12/23	\$15,889	Estimated Levies 2024	<u>\$14,400</u>	TOTAL	\$30,289
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Estimated Levies 2024	<u>\$14,400</u>						
TOTAL	\$30,289						
	<p>Other Business:</p> <p>None</p>						
	Meeting closed at 7:44pm						

Next Meeting:

- Term 2, Week 3 Monday 29th April 2024 at 6:00pm
- Venue: St Denis School Hall