



## **St Denis School P&F Association**

St Denis P&F Meeting  
Term 2 Monday 1<sup>st</sup> May 2023

### **Minutes**

Chaired by: Gloria Osorio

Date & time: Monday 1<sup>st</sup> May 7.00pm

Minutes: Vanessa Lyon

Location: St Denis School

### **Attendance:**

Present: Justin Tuohy (School Principal), Gloria Osorio (President), Tegan Wyatt (Vice President), Vanessa Lyon (Secretary), Michelle Cianflore, Natalie Scali, Chantelle Van Bronswijk, Alecia Gooch, Megan Barlow, Kristy Aylmore, Vicky Tarratt,

Apologies: Kristina Mann, Lauren Peake, Nitasha Horner, Simone Colreavy

#### **1. Opening**

- Prayer – read by Justin Tuohy

#### **2. Confirmation of Minutes from previous meeting 13<sup>th</sup> Feb 2023**

- That the minutes from the meeting held on Monday 13<sup>th</sup> Feb 2023 be accepted as a true and correct record of proceedings.

Moved: Chantelle Van Bronswijk

Seconded: Tegan Wyatt

No objections, motion carried.

#### **3. Business from previous minutes (Justin)**

- None

#### **4. Correspondence (in/out) (Simone)**

- Absent

#### **5. Principal Report (Justin)**

- Continue to check the term planner, as it is regularly updated.

Learning:

- Upcoming PLC's – Auslan
- Assemblies – Parents are invited to three class assemblies this term. The Year 3s will be showcasing their learning this Friday 19 May, followed by the Year 6 class on Friday, 2 June and then the Year 2s on Friday, 9 June.
- School Compliance Review – 15 June – Parent Survey.
  - There has been much behind the scenes work to submit the report. Thanks to Belinda and deputies for their hard work.
  - 15<sup>th</sup> June the external auditor from the Department of Education will visit the school.
  - Surveys will be going out to some families in regard to the compliance survey, please answer honestly and openly.

### Engagement:

- Footy Tipping
- New Uniforms
  - New uniform looks great on the little kids.
  - Perm-a-Pleat to roll out new uniforms for Year 2 – 6 at the start of term two.
  - To assist parents of children in Year 5 and 6 through their last years of schooling, there is no need to purchase the new uniform.
  - Should you require stock items, please see the Administration Team as we will have some old uniform stock on hand for purchase at a discounted rate.
  - Perm-a-Pleat will not have the uniform online next week as planned, issue with the embroiderer, will get some more information this week, hoping new uniforms will be online next week.
- Paul Litherland Workshop – Year 4 -6 (Internet Awareness) – last week.
  - Thank you to the P&F for once again covering the costs of this incursion.
- Winter Carnival (Year 5 & 6) – Thursday 22 June
- YMCA – success of holiday program, full capacity most days

### Accountability:

- Pre-Kindy Interviews
- Maintenance jobs school holidays:
  - Demolition of old maintenance shed.
  - New doors for staff resource room, science and Year 3 – 6
  - Removal of shade sails for winter months
  - Cleaning and maintenance of sand pits

### Discipleship

- Rosary in May – each class takes a turn to lead the school – Tuesday and Wednesday's
- Pre-Kindy Mother's Day event – Wednesday 10 May (pm)
- Kindy Mother's Day event – Thursday 11 May (pm)
- Mother's Day Breakfast (Year 3 parents) & Prayer Service – Friday 12 May
- 1st Holy Communion – Parent/ Child Workshop – Tuesday 30 May
- 1st Holy Communion Retreat – Thursday 8 June
- 1st Holy Communion Mass – Friday 16 June (pm)

- Confirmation Commitment Masses (Year 6) - Saturday 24 June (6.30pm) or Sunday 25 June (9.00am) – Term Two Week 9
- LifeLink Fundraiser – Friday 23 June
  - PJ Day, already in term planner
  - Will be advertised in the newsletter later this term.

## **6. Sundowner Review (Natalie)**

- Successful event, lots of positive feedback
- Natalie is in the process of creating a document outlining the process she undertook.

Data from the night:

- 90 family tickets
- Marcos pizza was very popular
- Gelato and Popcorn were very popular.
- Thanks to the St Denis Community for the generous raffle donations.
- Profit made - \$2352.

## **7. 2023 Upcoming P&F events (Gloria)**

### **Mother's Day Breakfast (Alecia/ Megan)**

- 87 tickets sold so far.
- Food – BLT, order pastries, sausage sizzle for the kids, granola
- Not asking for food donations
- Tea and Coffee Urns, no coffee machine
- If weather permits, set up outside.

### **Footy Tipping (Vicky)**

- 81 people paid.
- 79 people are participating
- Some people want to donate money and not participate in the tipping, put this as an option for next year

### **Mega Raffle (Justin on behalf of Lauren & Nitasha)**

- Lauren and Nitasha (Year 4 parent reps) are organising the Mega Raffle
- The raffle will be run the same way as last year
- The registration process with Raffle Link is underway and on track to commence advertising in 2-3 weeks time
- The flyer will be sent to class reps for distributing to classes and included in the school newsletter later in the term
- There will be four (4) weeks for ticket sales at \$20 per ticket, 250 tickets available
- This would mean prizes could be drawn in either week 9 or 10 of Term 2, this will be negotiated with Justin
- According to the raffle guidelines, funds raised through the raffle need to be allocated to a specific purpose/school project. This will be for upgrades to the Kindy/PP outdoor play area
- Prizes to include:

1. Ritz Carlton/Crown gift voucher (\$1000-1200)
2. Yeti Tundra Haul Hard Cooler and Cool Cabanas Beach Shelter (approx value \$790)
3. Bike voucher (\$300) (already donated)

#### **Movie Afternoon (Justin on behalf of Kristina)**

- Dates have been sent to Kristina Mann to organize for this term
- Kristina has made contact with Warwick cinemas and is waiting to hear from them

#### **Parents Night (Gloria & Tegan)**

- Date has been changed to the beginning of term 3, as towards the end of the year tends to be a busy period
- 5<sup>th</sup> August at The Pirate Bar
- Pirate Bar was selected to show our thanks for their generous donations for the sundowner and weekly Containers for Change donations
- Save the Date to be sent out after the Mother's Day event
- \$20 per head for food, starts at 6pm

#### **Treasurers Report (Justin on behalf of Simone)**

- Other revenue from; sundowner, footy tipping

#### **P&F CASH POSITION AS AT 30/4/23**

Westpac Bank Account as at 30/4/23	\$ 16,283.96
2022 P&F Levies & 2023 P&F Levy invoiced	\$ 21,735.00
Expenditure - 1/1/23 to 30/4/23	-\$ 6,512.28
Other Revenue - 1/1/23 to 30/4/23	\$ 7,476.39

#### **Any other Business: (Justin)**

- P&F Credit Card - Bobby holds this, and has a list of Parent Reps to use the credit card, sing in and out
- Teacher appreciation day – supply morning tea, 5<sup>th</sup> October

**Meeting closed at 7:38pm**

#### **Next Meeting:**

- Time: 7:00 pm
- Date: Monday 24<sup>th</sup> July 2023
- Venue: St Denis School Hall